

State Librarian's Report
July 25, 2008 through September 29, 2008
Prepared for October 15, 2008 Commission Meeting
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Goal One – Content – *Montana State Library (MSL) acquires and manages relevant quality content that meets the needs of Montana library partners and patrons.*

Goal Two—Access – *MSL provides libraries, agencies, and its partners and patrons with convenient, high quality, and cost-effective access to library content and services.*

- Meet weekly with Managers to follow up on issues, answer questions, seek information and/or provide guidance.
- Presented Information Access legislation changes to Education and Local Government Interim committee, received their okay to move forward into bill drafting step.
- Attended Special districts interim subcommittee meeting in Bozeman, left the meeting with Public Library Districts pulled out of the proposed legislation.
- Prepared mailing regarding Information Access legislation for all libraries in Montana based on recommendations and suggestions from Fulfillment Task Force, Network Advisory Council, and directions from State Library Commission. See full set of materials at:
http://www.msl.mt.gov/About_MSL/Fulfillment_Task_Force/documents/default.asp

Goal Three—Consultation and Leadership - *MSL provides consultation and leadership to enable its patrons and partners to reach their goals.*

- Prepared for and participated in August State Library Commission retreat.

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- Prepared for and participated in September Golden Plains Federation meeting.
- Prepared for and participated in opening of the Continuing Education Coordinators Forum in Bozeman on August 25th.
- Prepared for and participated in Montana Library Association's board meeting/retreat on August 4-6, 2008.
- Consulted on interlibrary loan issues, library legislation, state aid for libraries, and other public library issues with local trustees and public library directors.
- Met with Governor's cabinet every Tuesday, except 07/29/08, 08/05/08 and 08/12/08
- Prepared State Library report for fall meetings. See full report at: http://www.msl.mt.gov/For_Librarians/For_All_Librarians/Federations/MSL_Report-Fall2008.doc
- Attended Plains Public Library District's 90th Anniversary celebration on September 20, 2008. I traveled over to Plains to join them in their celebration of 90 years of service. They had a really good turn out. It was a beautiful day! Their honored guests included former librarians Blanche Richardson and Carol Waters. Some other guests of note were Kathy Roberts Library Director from Thompson Falls, Senator Jim Elliott from Trout Creek, Representative Pat Ingraham from Thompson Falls, John Meckler, former Plains High School Librarian and his three granddaughters, Carrie Terrell's husband and daughter, and many many more neighbors, friends, trustees, users of the library. The beautiful yard area was decorated with the old time theme...old dresses, hats, lacy table cloths, etc. There was punch, cookies and cake. It was a great celebration.

Goal Four—Collaboration - *MSL promotes partnerships and encourages collaboration among its partners and patrons so that their information needs can be met.*

- Met with Robin Trenbeath, State Geographic Information Officer (GIO) and Dick Clark, State Chief Information Officer (CIO) regarding future locations for state Geographic Information Services (GIS) Bureau and federated GIS services in Montana.
- Met with staff to continue planning for National Book Festival event in DC in late September. Hattie Big Sky was the book title selected for Montana's submission for the state book title map.
- Continued to develop collaborative relationships with Governor, Governor's lead staff, key legislators, etc. by participation at Cabinet meetings, Montana's electronic records management committee (also known as eRIM), Montana Land Information Act Council (MLIAC), Electronic government services (eGov) Advisory Council, etc.
- Prepared for and participated in eGOV Advisory Council meeting.
- Prepared for and participated in eRIM vocabulary subcommittee meetings as well as main eRIM committee meeting on Monday, September 8, 2008.
- Worked with staff committee on planning for the legislative booklets and library legislative event. Be sure to mark your calendars for January 14, 2009 5:30 to 8:30 for beer, wine, chuck wagon dinner, desserts, music, and conversations with our legislators.
- Wrote to Director of State Grants Program at the Institute of Museum and Library Services for clarification on newest guidelines regarding using library services and technology act (LSTA) monies for training and also regarding use of the 4% administrative monies. We have not received a response yet but are hopeful we can get some clear answers and an increase in the 4% allowable for administrative functions.

Goal Five— Sustainable Success - *MSL is a well-run organization and a sought-after employer; it is efficient and effective (measured against partner and patron outcomes), and successfully engaged in its ongoing mission.*

- Prepared for and conducted general staff meeting on 09/08/08.
- Review drafts of Internal Control procedures manual for Central Services.
- Review drafts of Conference room procedures and on-call policy.
- Participated on a Teleconference from Lorman Educational Services on September 16, 2008. Topic was entitled: On the Frontline: working with the Media during a crisis. This was an excellent presentation, the agenda included such things as crisis planning 101, drills and training, managing the media, serving as spokesperson, conducting news conferences, and resources. Also discussed were the essential pieces of a communication plan which include: overall policy, guidelines, and tips, chain of command, team roles and responsibilities, databases needed, etc.
- At the request of the Governor's Budget Office, I worked with Managers to prepared proposed drafts IF a 5% cut is asked for at any time during the session.
- Also worked with Managers to provide the Governor's Budget Office with one or two specific measurable objectives for each of our five goals to be our main targets for this next biennium.