

Guidelines for Use of the MSL Commission ListServ

The listserv is a communication tool to be used to help you communicate with each other. All communication posted on the listserv will go to all Commissioners and the State Librarian. The listserv will be like a continuing virtual retreat, a place where Commissioners can become better informed. Commissioners should be mindful that there is no expectation of privacy for listserv communications.

Please post to the listserv:

- Articles of interest to yourself that may be of interest to others;
- Schedules and/or schedule changes;
- Personal greetings

Can post as an FYI, no discussion allowed:

- Agenda and travel details for forthcoming meetings
- Specific questions and/or specific short answers to those questions. The key here is clarification versus persuasive testimony.

What we will not do on the Commission listserv:

- Discuss at length any matter over which the agency has supervision, control, jurisdiction, or advisory power.
- Take action upon any matter over which the agency has supervision, control, jurisdiction, or advisory power.

The State Librarian and/or the Chair of the Commission will monitor listserv communications and stop the continuation of any communication deemed inappropriate, which will also be made public (perhaps on Wired as well as in the minutes of the next meeting).

The listserv will not be open to the participation of others; however a paper transcript will be made available upon request.

The listserv will be archived.

These guidelines prepared July 21, 2005, presented as draft and accepted by Commission on August 10, 2005.