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*approved*

TO: Darlene Staffeldt  
State Librarian

TO: Montana State Library  
Commission

FROM: Kris Schmitz *KMS*  
Central Services Manager

FROM: Darlene Staffeldt *DMS*  
State Librarian

SUBJECT: FY 08 FIRST QUARTER FINANCIAL REPORT

DATE: October 3, 2007

Attached to this memo is the first quarter financial report for FY 2008, for your consideration.

**PROGRAM 01 - OPERATIONS**

Listed below is the summary of the changes reflected in the revised budget column. A few carryover grants are listed below. We did receive one new Gates Foundation Grant – Spanish Language Outreach grant. The projects related to the LSTA grant funds are broken out below.

Appropriations:	
IMLS – PEEL I – Recruit Grant (Balance)	58,145
IMLS – PEEL II – Recruit Grant (Balance)	300,027
Gates Foundation PACHUG Grants	105,631
Gates Foundation – Spanish Grant	17,700
Montana Shared Catalog-Shared Position	22,175

LSTA GRANT FUNDING: - Under the original budget under Function 20 has appropriation authority for a total of \$1,125,000. These appropriations were just set up as an estimate two years ago when the budget was submitted to the Governors Office. They are basically a place holder for LSTA funds. Through out the year I will be adjusting the appropriation between the LSTA years and moving the budget into projects as the year goes along. Here are the new estimated appropriations and the projects that are brought up:

**LSTA 06 Grants: \$221,375** \*(Estimated – will have final close on 2<sup>nd</sup> Quarter Financials.)

Networking Consultants -	\$52,835
Trainer-	\$11,726
Fall Workshop -	\$19,000 (Function 20)
MLN -	\$76,030
What's Your Story-	\$12,899

MT Shared Catalog - \$44,357 (Function 20)  
Fulfillment Task- \$ 2,461  
Children Services- \$ 2,067 (Function 20)

**LSTA 07 Grants: \$643,749 (Only bringing up portion related to 06/30/08)**

Networking Consultants - \$150,448  
Trainer - \$ 35,562  
Statewide Collaborative - \$ 103,564  
What's Your Story- \$ 22,940  
MT Shared Catalog - \$ 17,876 (Function 20)  
Fulfillment Task- \$ 3,000  
Networking Task - \$ 1,675  
Children Services- \$ 3,000 (Function 20)  
Balance to be allocated: \$305,684 (Function 20)

**LSTA 08 Grants: \$259,876 (Award not received yet)**

**NRIS – Contract funding established this quarter.**

Six contracts were received from State Agencies and were established using Administrative Appropriation Authority (AA).

A contract with the Montana Historical Society – State Historic Preservation Office was received in the amount of \$38,000. This contract will now run until 09/30/07. NRIS will populate a State Antiquities Geo-Database by digitizing features that faithfully represent State Antiquities Database site and survey records for five Montana counties. FY 08 budget is **\$29,465**.

A contract with Department of Environmental Quality (DEQ) was received in the amount of **\$10,000**. NRIS will provide occasional maps to DEQ showing electrical and natural gas pipelines, renewable resources and transmission corridors. Contract runs until 06/30/08.

A grant in the amount of **\$44,000** was received from the Montana Land Information Advisory Council (pass through from Department of Administration) to carry out our stewardship responsibilities. The National Hydrography Dataset is an inventory of the nation's surface water features such as lakes, streams, ponds and creeks that is used for modeling, maps and other purposes. We have been named the state's steward for this GIS dataset. The USGS recently created a high-resolution version but it is full of problems and errors. This grant will help NRIS fix the most obvious problems and errors in the data so that Montanans can use it.

An agreement with Fish, Wildlife and Parks was received to provide mapping and spatial analysis to staff of FW&P. The contract is in the amount of **\$9,052**.

A contract amendment with Montana State University to carry over the balance of **\$6,493** was received. NRIS will receive copies of satellite imagery acquired by MontanaView consortium members. MSL will catalog this imagery and manage it for long-term public access, and manage a web portal to facilitate access.

A contract with Department of Natural Resources and Conservation (DNRC) with the Water Rights bureau to support and update an existing water rights application. FY 08 budget is **\$2,092**.

One contract was established using Budget Amendment authority (BA). BA authority is used when the funding source is federal dollars.

A contract with US Department of Agriculture – Natural Resources Conservation Service (NRCS) balance was carried into FY 08. The amount of **\$59,690** is the budget for FY 08. This contract is used to provide technical support to NRCS staff housed at MSL.

One contract was received from private/local sources. All private and local funds are considered Non-Budgeted (NB) and are brought up under this authority.

A contract in the amount of \$3,000 was received from Custer County Conservation District. This will cover the cost for NRIS to make final information products from the Yellowstone River Corridor Study available to the public. FY 08 carry over budget is **\$786**.

Please let me know if I can answer any questions.

**MONTANA STATE LIBRARY  
FINANCIAL REPORT**

Program 01 - OPERATIONS

FISCAL YEAR: 08  
REPORT PERIOD: 07/1-09/30/07  
YEAR EXPENDED: 25%  
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	1,714,169	2,197,696	465,388	2,237,507	(39,811)	102%
<b>OPERATIONS:</b>						
Contracted Services	732,309	1,028,679	143,411	1,029,377	(698)	100%
*Periodical Elec Data	317,495	317,495	287,500	317,495	0	100%
Supplies and Materials	63,010	82,156	13,630	81,968	188	100%
Communications	46,179	79,811	14,713	78,655	1,156	99%
Travel	42,239	105,026	9,569	105,013	13	100%
Rent	328,827	328,827	82,272	328,993	(166)	100%
Repair and Maintenance	54,618	56,441	15,959	57,631	(1,190)	102%
Other Expenses	47,794	206,769	23,513	206,531	238	100%
TOTAL OPERATIONS	1,632,471	2,205,204	590,567	2,205,663	(459)	100%
<b>EQUIPMENT:</b>						
Library Books	48,334	48,334	710	48,334	0	100%
Equipment	5,000	5,000	0	5,000	0	100%
TOTAL EQUIPMENT	53,334	53,334	710	53,334	0	100%
SUB-TOTALS	\$3,399,974	\$4,456,234	\$1,056,665	\$4,496,504	(\$40,270)	101%
<b>GRANTS:</b>						
Federation Grants (CST)	176,122	176,122	0	176,122	0	100%
State Aid Grants	300,601	300,601	102,830	300,601	0	100%
Gates - PAC		105,631	2,505	105,631	0	100%
LSTA - FY 06 Grants	75,000	59,801	38,890	59,801	0	100%
LSTA - FY 07 Grants	643,749	308,684	0	308,684	0	100%
LSTA - FY 08 Grants	406,251	259,876	0	259,876	0	100%
TOTAL GRANTS	1,601,723	1,210,715	144,225	1,210,715	0	100%
TOTALS	\$5,001,697	\$5,666,949	\$1,200,890	\$5,707,219	(\$40,270)	101%
<b>FUNDING:</b>						
General Fund	2,394,722	2,394,722	624,696	2,434,992	(40,270)	102%
Coal Sev. Tax	550,006	550,006	294,000	550,006	0	100%
LSTA	396,963	396,963	20,887	396,963	0	100%
LSTA Grants	1,125,000	1,125,000	178,970	1,125,000	0	100%
IMLS-PEEL-RECRUIT		58,145	39,038	58,145	0	100%
IMLS-PEEL-RECRUIT II		300,027	1,142	300,027	0	100%
Private - MSC for shared position		22,175	5,376	22,175	0	100%
Private Funds-Spanish		17,700	0	17,700	0	100%
Private Funds-Gates		105,631	2,505	105,631	0	100%
RIT Funds	251,436	251,436	8,649	251,436	0	100%
State Agency Contracts	283,570	283,570	0	283,570	0	100%
AA-UM-SHPO		29,465	9,499	29,465	0	100%
AA-DEQ-Pipeline		10,000	0	10,000	0	100%

MONTANA STATE LIBRARY  
FINANCIAL REPORT

Program 01 - OPERATIONS

FISCAL YEAR: 08  
REPORT PERIOD: 07/1-09/30/07  
YEAR EXPENDED: 25%  
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Balance Over/Under	% Expd.
AA-DofA-MLIAC-Hydro		44,000	281	44,000	0	100%
AA-FW&P		9,052	3,488	9,052	0	100%
AA-MSU-MontView		6,493	0	6,493	0	100%
AA-DNRC-Water		2,092	291	2,092	0	100%
BA-NRCS-FOREST		59,690	12,068	59,690	0	100%
NB -Custer County		786	0	786	0	100%
<b>TOTALS</b>	<b>5,001,697</b>	<b>5,666,949</b>	<b>1,200,890</b>	<b>5,707,219</b>	<b>(40,270)</b>	<b>101%</b>

## MONTANA STATE LIBRARY FINANCIAL REPORT

MONTANA DIGITAL LIBRARY  
FUNCTION: 12-LIBRARY & INFORMATION SERVICES DEPT.

FISCAL YEAR: 08  
REPORT PERIOD: 07/1-09/30/07  
YEAR EXPENDED: 25%  
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Projected Balance Over/Under	% Expd.
PERSONAL SERVICES	391,343	391,343	93,611	401,390	(10,047)	103%
<b>OPERATIONS:</b>						
Contracted Services	68,599	68,599	16,329	72,388	(3,789)	106%
Supplies and Materials	6,010	6,010	130	6,010	0	100%
Communications	7,212	7,212	1,242	5,992	1,220	83%
Travel	5,622	5,622	1,419	5,622	0	100%
Rent	160,715	160,715	40,238	160,951	(236)	100%
Repair and Maintenance	75	75	0	75	0	100%
Other Expenses	3,771	3,771	867	3,771	0	100%
TOTAL OPERATIONS	252,004	252,004	60,225	254,809	(2,805)	101%
<b>EQUIPMENT:</b>						
Library Books	47,984	47,984	649	47,984	0	100%
Equipment	0	0	0	0	0	0%
TOTAL EQUIPMENT	47,984	47,984	649	47,984	0	100%
<b>SUB-TOTALS</b>						
	\$691,331	\$691,331	\$154,484	\$704,182	(\$12,851)	102%
<b>FEDERATION GRANTS (CST)</b>						
Federation Grants (CST)					0	0%
State Aid Grants					0	0%
LSTA - FY 06 Grants					0	0%
LSTA - FY 07 Grants					0	0%
LSTA - FY 08 Grants					0	0%
TOTAL GRANTS	0	0	0	0	0	0%
<b>TOTALS</b>						
	\$691,331	\$691,331	\$154,484	\$704,182	(\$12,851)	102%
<b>FUNDING:</b>						
General Fund:	637,942	637,942	150,984	650,793	(12,851)	102%
Coal Sev. Tax:	53,389	53,389	3,500	53,389	0	100%
LSTA					0	0%
LSTA - GRANTS					0	0%
Misc. Revenue:					0	0%
Talking Book Trust Acct					0	0%
<b>TOTALS</b>						
	691,331	691,331	154,484	704,182	(12,851)	102%

**MONTANA STATE LIBRARY  
FINANCIAL REPORT**

FUNCTION: 20-LIBRARY DEVELOPMENT DEPARTMENT

FISCAL YEAR: 08  
REPORT PERIOD: 07/1-09/30/07  
YEAR EXPENDED: 25%  
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Projected Balance Over/Under	% Expd.
PERSONAL SERVICES	276,420	323,208	64,936	330,746	(7,538)	102%
<b>OPERATIONS:</b>						
Contracted Services	101,052	276,408	31,509	275,964	444	100%
*Periodical Elec Data	317,495	317,495	287,500	317,495	0	100%
Supplies and Materials	5,231	6,775	2,772	6,766	8	100%
Communications	8,848	27,818	1,886	27,700	118	100%
Travel	5,662	34,863	573	34,830	33	100%
Rent	86,645	86,645	21,700	86,645	0	100%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	12,318	162,004	17,931	161,993	11	100%
TOTAL OPERATIONS	537,251	912,008	363,871	911,394	615	100%
<b>EQUIPMENT:</b>						
Library Books	0	0	0	0	0	0%
Equipment	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
<b>SUB-TOTALS</b>	<b>\$813,671</b>	<b>\$1,235,217</b>	<b>\$428,808</b>	<b>\$1,242,140</b>	<b>(\$6,923)</b>	<b>101%</b>
Federation Grants (CST)	176,122	176,122	0	176,122	0	100%
State Aid Grants	300,601	300,601	102,830	300,601	0	100%
Gates - PAC	0	105,631	2,505	105,631	0	100%
LSTA - FY 06 Grants	75,000	59,801	38,890	59,801	0	100%
LSTA - FY 07 Grants	643,749	308,684		308,684	0	100%
LSTA - FY 08 Grants	406,251	259,876		259,876	0	100%
TOTAL GRANTS	1,601,723	1,210,715	144,225	1,210,715	0	100%
<b>TOTALS</b>	<b>\$2,415,394</b>	<b>\$2,445,932</b>	<b>\$573,032</b>	<b>\$2,452,855</b>	<b>(\$6,923)</b>	<b>100%</b>
<b>FUNDING:</b>						
General Fund:	618,778	618,778	180,585	625,701	(6,923)	101%
Coal Sev. Tax:	496,617	496,617	290,500	496,617	0	100%
LSTA	174,999	174,999	10,813	174,999	0	100%
LSTA - GRANTS	1,125,000	651,860	43,074	651,860	0	100%
IMLS-PEEL-RECRUIT	0	58,145	39,038	58,145	0	100%
IMLS-PEEL-RECRUIT II		300,027	1,142	300,027	0	100%
Private - MSC for shared position		22,175	5,376	22,175	0	100%
Private Funds - Gates - Spanish		17,700		17,700	0	100%
Private Funds - Gates PACHUG		105,631	2,505	105,631	0	100%
<b>TOTALS</b>	<b>2,415,394</b>	<b>2,445,932</b>	<b>573,032</b>	<b>2,452,855</b>	<b>(6,923)</b>	<b>100%</b>

**MONTANA STATE LIBRARY  
FINANCIAL REPORT**

FUNCTION: 04 Talking Book Library

FISCAL YEAR: 08  
REPORT PERIOD: 07/1-09/30/07  
YEAR EXPENDED: 25%  
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Projected Balance Over/Under	% Expd.
PERSONAL SERVICES	256,299	256,299	54,259	265,558	(9,259)	104%
<b>OPERATIONS:</b>						
Contracted Services	13,816	13,816	2,004	11,174	2,642	81%
*Periodical Elec Data	0	0	0	0	0	0%
Supplies and Materials	5,000	5,000	2,246	5,000	0	100%
Communications	7,325	7,325	1,676	7,764	(439)	106%
Travel	5,455	5,455	1,167	5,455	0	100%
Rent	77,734	77,734	19,416	77,664	70	100%
Repair and Maintenance	7,590	7,590	8,780	8,780	(1,190)	116%
Other Expenses	3,713	3,713	2,103	3,712	1	100%
<b>TOTAL OPERATIONS</b>	<b>120,633</b>	<b>120,633</b>	<b>37,391</b>	<b>119,548</b>	<b>1,085</b>	<b>99%</b>
<b>EQUIPMENT:</b>						
Library Books	350	350	61	350	0	100%
Equipment	0	0	0	0	0	0%
<b>TOTAL EQUIPMENT</b>	<b>350</b>	<b>350</b>	<b>61</b>	<b>350</b>	<b>0</b>	<b>100%</b>
<b>SUB-TOTALS</b>	<b>\$377,282</b>	<b>\$377,282</b>	<b>\$91,711</b>	<b>\$385,456</b>	<b>(\$8,174)</b>	<b>102%</b>
Federation Grants (CST)	0	0			0	0%
State Aid Grants	0	0			0	0%
LSTA - FY 06 Grants	0	0			0	0%
LSTA - FY 07 Grants	0	0			0	0%
LSTA - FY 08 Grants	0	0			0	0%
<b>TOTAL GRANTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>TOTALS</b>	<b>\$377,282</b>	<b>\$377,282</b>	<b>\$91,712</b>	<b>\$385,456</b>	<b>(\$8,174)</b>	<b>102%</b>
<b>FUNDING:</b>						
General Fund:	195,637	195,637	81,638	203,811	(8,174)	104%
Coal Sev. Tax:	0	0			0	0%
LSTA	181,645	181,645	10,074	181,645	0	100%
LSTA - Grants	0	0			0	0%
<b>TOTALS</b>	<b>377,282</b>	<b>377,282</b>	<b>91,712</b>	<b>385,456</b>	<b>(8,174)</b>	<b>102%</b>
<b>Talking Book Trust Acct.</b>						
Balance as of July 1, 2007	167,611					
Expenditures	0					
Donations from 7/1 - 9/30/07	22,838					
STIP Earnings (Avg. 5.38%)	1,527					
	191,976					

\*\* Received a bequest in the amount of 22,458.20



## MONTANA STATE LIBRARY FINANCIAL REPORT

FUNCTION: 05- Administration

FISCAL YEAR: 08  
 REPORT PERIOD: 7/1-09/30/07  
 YEAR EXPENDED: 25%  
 PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Projected Balance Over/Under	% Expd.
PERSONAL SERVICES	288,355	288,355	61,076	303,126	(14,771)	105%
<b>OPERATIONS:</b>						
Contracted Services	62,032	62,032	26,453	62,027	5	100%
*Periodical Elec Data	0	0	0	0	0	0%
Supplies and Materials	41,200	41,200	1,826	41,021	179	100%
Communications	9,804	9,804	6,845	9,547	257	97%
Travel	18,500	18,500	1,608	18,500	0	100%
Rent	268	268	0	268	0	101%
Repair and Maintenance	21,424	21,424	5,100	21,425	(1)	100%
Other Expenses	25,812	25,812	75	25,586	226	99%
TOTAL OPERATIONS	179,040	179,040	41,905	178,373	667	100%
<b>EQUIPMENT:</b>						
Library Books	0	0	0	0	0	0%
Equipment	5,000	5,000	0	5,000	0	100%
TOTAL EQUIPMENT	5,000	5,000	0	5,000	0	100%
SUB-TOTALS	\$472,395	\$472,395	\$102,981	\$486,499	(\$14,104)	103%
Federation Grants (CST)	0	0	0	0	0	0%
State Aid Grants	0	0	0	0	0	0%
LSTA - FY 06 Grants	0	0	0	0	0	0%
LSTA - FY 07 Grants	0	0	0	0	0	0%
LSTA - FY 08 Grants	0	0	0	0	0	0%
TOTAL GRANTS	0	0	0	0	0	0%
TOTALS	\$472,395	\$472,395	\$102,981	\$486,499	(\$14,104)	103%
<b>FUNDING:</b>						
General Fund:	432,076	432,076	102,981	446,180	(14,104)	103%
Coal Sev. Tax:	0	0	0	0	0	0%
LSTA	40,319	40,319	0	40,319	0	100%
LSTA - Grants	0	0	0	0	0	0%
Misc. Revenue:	0	0	0	0	0	0%
Talking Book Trust Acct.	0	0	0	0	0	0%
TOTALS	472,395	472,395	102,981	486,499	(14,104)	103%

MONTANA STATE LIBRARY  
NATURAL RESOURCE INFORMATION SYSTEM  
FINANCIAL REPORT

MONTANA DIGITAL LIBRARY  
FUNCTION 70 - NRIS/Natural Heritage

FISCAL YEAR: 08  
REPORT PERIOD: 07/1-09/30/07  
YEAR EXPENDED: 25%  
PAYROLL EXPENDED 23%

	Budgeted	Revised Budget	Expended This Period	Expended To Date	Balance	% Expd.
PERSONAL SERVICES	501,752	631,728	128,370	128,370	503,357	20%
OPERATIONS:						
Contracted Services	486,810	493,810	6,128	6,128	487,682	1%
Supplies and Materials	5,569	13,502	687	687	12,815	5%
Communications	12,990	13,990	2,256	2,256	11,734	16%
Travel	7,000	13,829	181	181	13,648	1%
Rent	3,465	3,465	918	918	2,547	26%
Repair and Maintenance	25,529	27,352	2,079	2,079	25,273	8%
Other Expenses	2,180	9,197	2,165	2,165	7,032	24%
TOTAL OPERATIONS	543,543	575,145	14,413	14,413	560,732	3%
EQUIPMENT:						
Library Books						
Equipment	0	0		0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$1,045,295	\$1,206,873	\$142,784	\$142,784	\$1,064,089	12%
FUNDING:						
RIT Funds:	251,436	251,436	8,649	8,649	242,787	3%
GENERAL Fund	510,289	510,289	108,508	108,508	401,781	21%
Fish Wildlife and Parks (FW&P)	69,389	69,389		0	69,389	0%
Dept. of Environmental Quality (DEQ)	88,928	88,928		0	88,928	0%
Mt. Depart. Of Transportation (DOT)	31,845	31,845		0	31,845	0%
Dept. of Natural Resources (DNRC)	49,155	49,155		0	49,155	0%
University	44,253	44,253		0	44,253	0%
AA-SHPO	0	29,465	9,499	9,499	19,966	32%
AA-DEQ-Pipeline	0	10,000			10,000	0%
AA-DofA-MLIAC-Hydro	0	44,000	281	281	43,719	1%
AA-FW&P	0	9,052	3,488	3,488	5,564	39%
AA-MSU-Montview	0	6,493		0	6,493	0%
AA-DNRC-WATER	0	2,092	291	291	1,801	14%
NRCS-FOREST-BA	0	59,690	12,068	12,068	47,622	20%
CUSTER COUNTY-NB	0	786	0	0	786	0%
TOTALS	1,045,295	1,206,873	142,784	142,784	1,064,089	12%

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
FY 08 OPERATIONAL BUDGET  
State Library Commission**

	Budget General Fund	Expended To Date	Year-End	Balance
Per Diem	3,350	300	3,350	0
<b>TOTAL PERSONAL SERVICES</b>	<b>3,350</b>	<b>300</b>	<b>3,350</b>	<b>0</b>
<b>OPERATIONS:</b>				
Contracted Services	0	0	0	0
Supplies and Materials	200	0	200	0
Communications	0	0	0	0
Travel	12,500	1,608	12,443	57
Rent	85	0	85	0
Repair and Maintenance	0	0	0	0
Other Expenses	700	0	700	0
<b>TOTAL OPERATIONS</b>	<b>13,485</b>	<b>1,608</b>	<b>13,428</b>	<b>57</b>
<b>TOTAL BUDGET</b>	<b>\$16,835</b>	<b>\$1,908</b>	<b>\$16,778</b>	<b>\$57</b>
<b>Projections:</b>				
4 Regular Commission Meeting (\$1,600)	6,400			
1 Commission Meeting in Sidney & Visits	3,000			
ILL Conference - Portland	570			
MLA Conference	2,000			
ALA Washington	1,000			
Other travel Commission Business	1,900			

**FY 08 Operational Budget  
Networking Task Force**

REPORT PERIOD: 07/01 - 09/30/07  
YEAR EXPENDED: 0%

	Budget 07 LSTA Fund	Expended To Date	Total Year-End	Projected Balance
<b>TOTAL PERSONAL SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OPERATIONS</b>				
Contracted Services	0	0	0	0
Supplies and Materials	0	0	0	0
Communications	0	0	0	0
Travel	1,675	0	0	1,675
Rent	0	0	0	0
Repair & Maintenance	0	0	0	0
Other Expenses	0	0	0	0
<b>TOTAL OPERATIONS</b>	<b>1,675</b>	<b>0</b>	<b>0</b>	<b>1,675</b>

**FY 08 Operational Budget  
Fulfillment Task Force**

REPORT PERIOD: 07/01 - 09/30/07  
YEAR EXPENDED: 100%

	Budget 06 LSTA Fund	Expended To Date	Total Year-End	Projected Balance
<b>TOTAL PERSONAL SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OPERATIONS</b>				
Contracted Services	0	0	0	0
Supplies and Materials	0	0	0	0
Communications	0	0	0	0
Travel	2,461	2,461	0	2,461
Rent	0	0	0	0
Repair & Maintenance	0	0	0	0
Other Expenses	0	0	0	0
<b>TOTAL OPERATIONS</b>	<b>2,461</b>	<b>2,461</b>	<b>0</b>	<b>2,461</b>

**FY 08 Operational Budget  
Fulfillment Task Force**

REPORT PERIOD: 07/01 - 09/30/07  
YEAR EXPENDED: 0%

	Budget 07 LSTA Fund	Expended To Date	Total Year-End	Projected Balance
TOTAL PERSONAL SERVICES	0	0	0	0
OPERATIONS				
Contracted Services	0	0	0	0
Supplies and Materials	0	0	0	0
Communications	0	0	0	0
Travel	3,000	0	3,000	0
Rent	0	0	0	0
Repair & Maintenance	0	0	0	0
Other Expenses	0	0	0	0
TOTAL OPERATIONS	3,000	0	3,000	0

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 06 GRANT AWARD**

**STA - NETWORKING CONSULTANTS - HELENA  
GRANT RUNS - 10/01/05 - 09/30/07**

FISCAL YEAR: 08  
REPORT PERIOD: 07/01/2007 - 09/30/2007  
YEAR EXPENDED: 100%  
PAYROLL EXPENDED: 96%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	0	14,483	12,246	14,498	(15)	100%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	0	2,757	2,757	2,757	0	100%
Communications	0	38	38	38	0	100%
Travel	0	351	351	351	0	100%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	0	0	0	0	0	0%
TOTAL OPERATIONS	0	3,147	3,147	3,147	0	100%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$0	\$17,630	\$15,392	\$17,644	(\$15)	100%
TOTALS	\$0	\$17,630	\$15,392	\$17,644	(\$15)	100%
FUNDING:						
LSTA:	\$0	\$17,630	15,392	17,644	(15)	100%
TOTALS	0	17,630	15,392	17,644	(15)	100%

**LSTA - NETWORKING CONSULTANTS - BILLINGS  
GRANT RUNS - 10/01/05 - 09/30/07**

FISCAL YEAR: 08  
REPORT PERIOD: 07/01/2007 - 09/30/2007  
YEAR EXPENDED: 100%  
PAYROLL EXPENDED: 96%

	Budgeted	Revised Budget	Expended to Date	Projected Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	0	15,183	12,839	15,199	(16)	100%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	0	3,049	3,049	3,049	0	100%
Communications	0	143	143	143	0	100%
Travel	0	1,929	1,929	1,929	0	100%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	0	12	12	12	0	100%
TOTAL OPERATIONS	0	5,134	5,134	5,134	0	100%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$0	\$20,317	\$17,974	\$20,333	(\$16)	100%
TOTALS	\$0	\$20,317	\$17,974	\$20,333	(\$16)	100%
FUNDING:						
STA:	\$0	\$20,317	17,974	20,333	(16)	100%
TOTALS	0	20,317	17,974	20,333	(16)	100%

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 06 GRANT AWARD**

3TA - NETWORKING CONSULTANTS - GREAT FALLS  
RANT RUNS - 10/01/05 - 09/30/07

FISCAL YEAR: 08  
REPORT PERIOD: 07/01/2007 - 09/30/2007  
YEAR EXPENDED: 100%  
PAYROLL EXPENDED: 96%

	Budgeted	Revised Budget	Expended to Date	Projected Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	0	13,990	11,831	14,007	(17)	100%
<b>OPERATIONS:</b>						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	0	0	0	0	0	0%
Communications	0	211	211	211	0	100%
Travel	0	687	687	687	0	100%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	0	0	0	0	0	0%
TOTAL OPERATIONS	0	898	898	898	0	100%
<b>EQUIPMENT:</b>						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$0	\$14,888	\$12,729	\$14,905	(\$17)	100%
TOTALS	\$0	\$14,888	\$12,729	\$14,905	(\$17)	100%
<b>FUNDING:</b>						
LSTA:	\$0	\$14,888	12,729	14,905	(17)	100%
TOTALS	0	14,888	12,729	14,905	(17)	100%

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 06 GRANT AWARD**

**LSTA - TRAINER POSITION  
GRANT RUNS - 10/01/05 - 09/30/07**

FISCAL YEAR: 08  
REPORT PERIOD: 7/1- 09/30/07  
YEAR EXPENDED: 100%  
PAYROLL EXPENDED: 96%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	0	9,593	8,106	9,604	(11)	100%
<b>OPERATIONS:</b>						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	0	0	0	0	0	0%
Communications	0	298	298	298	0	100%
Travel	0	1,654	1,654	1,654	0	100%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	0	180	180	180	0	100%
TOTAL OPERATIONS	0	2,133	2,133	2,133	0	100%
<b>EQUIPMENT:</b>						
Equipment					0	0%
Automation					0	0%
TOTAL EQUIPMENT	0		0	0	0	0%
SUB-TOTALS	\$0	\$11,726	\$10,239	\$11,737	(\$11)	100%
TOTALS	\$0	\$11,726	\$10,239	\$11,737	(\$11)	100%
<b>FUNDING:</b>						
LSTA:	0	11,726	10,239	11,737	(11)	100%
TOTALS	0	11,726	10,239	11,737	(11)	100%

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 06 GRANT AWARD**

LSTA - MLN  
GRANT RUNS - 10/01/05 - 09/30/07

FISCAL YEAR: 08  
REPORT PERIOD: 07/01/07 - 09/30/07  
YEAR EXPENDED: 100%  
PAYROLL EXPENDED: 96%

	Budgeted	Revised Budget	Expended to Date	Projected Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	0	17,437	14,726	17,428	9	100%
<b>OPERATIONS:</b>						
Contracted Services	0	58,475	57,238	58,475	0	100%
Supplies and Materials	0	0	0	0	0	0%
Communications	0	118	118	118	0	100%
Travel	0	0	0	0	0	0%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	0	0	0	0	0	0%
TOTAL OPERATIONS	0	58,593	57,356	58,593	0	100%
<b>EQUIPMENT:</b>						
Equipment					0	
Automation					0	
TOTAL EQUIPMENT	0	0	0	0	0	
SUB-TOTALS	\$0	\$76,030	\$72,082	\$76,021	\$9	100%
TOTALS	\$0	\$76,030	\$72,082	\$76,021	\$9	100%
<b>FUNDING:</b>						
LSTA:	\$0	\$76,030	\$72,082	\$76,021	\$9	100%
TOTALS	\$0	\$76,030	\$72,082	\$76,021	\$9	100%



**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 06 GRANT AWARD**

LSTA - WHATS YOUR STORY PROGRAMMING  
GRANT RUNS - 10/01/05 - 09/30/07

FISCAL YEAR: 08  
REPORT PERIOD: 7/1- 09/30/07  
YEAR EXPENDED: 100%  
PAYROLL EXPENDED: 96%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	0	4,002	3,387	4,016	(14)	100%
OPERATIONS:						
Contracted Services	0	3,750	3,750	3,750	0	100%
Supplies and Materials	0	163	163	163	0	100%
Communications	0	4,804	0	4,804	0	100%
Travel	0	0	0	0	0	0%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	0	180	180	180	0	100%
TOTAL OPERATIONS	0	8,897	4,093	8,897	0	100%
EQUIPMENT:						
Equipment					0	0%
Automation					0	0%
TOTAL EQUIPMENT	0		0	0	0	0%
SUB-TOTALS	\$0	\$12,899	\$7,480	\$12,913	(\$14)	100%
TOTALS	\$0	\$12,899	\$7,480	\$12,913	(\$14)	100%
FUNDING:						
LSTA:	0	12,899	7,480	12,913	(14)	100%
TOTALS	0	12,899	7,480	12,913	(14)	100%

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 07 GRANT AWARD**

LSTA - NETWORKING CONSULTANTS - HELENA  
GRANT RUNS - 10/01/06 - 09/30/08

FISCAL YEAR: 08  
REPORT PERIOD: 07/01/2007 - 09/30/2007  
YEAR EXPENDED: 0%  
PAYROLL EXPENDED: 00%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	0	45,003	0	44,517	486	99%
OPERATIONS:						
Contracted Services	0	100	0	0	100	0%
Supplies and Materials	0	100	0	0	100	0%
Communications	0	200	0	0	200	0%
Travel	0	3,500	0	0	3,500	0%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	0	500	0	0	500	0%
TOTAL OPERATIONS	0	4,400	0	0	4,400	0%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$0	\$49,403	\$0	\$44,517	\$4,886	90%
TOTALS	\$0	\$49,403	\$0	\$44,517	\$4,886	90%
FUNDING:						
LSTA	\$0	\$49,403	0	44,517	4,886	90%
TOTALS	0	49,403	0	44,517	4,886	90%

LSTA - NETWORKING CONSULTANTS - BILLINGS  
GRANT RUNS - 10/01/06 - 09/30/08

FISCAL YEAR: 08  
REPORT PERIOD: 07/01/2007 - 09/30/2007  
YEAR EXPENDED: 0%  
PAYROLL EXPENDED: 00%

	Budgeted	Revised Budget	Expended to Date	Projected Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	0	47,175	0	46,686	489	99%
OPERATIONS:						
Contracted Services	0	100	0	0	100	0%
Supplies and Materials	0	100	0	0	100	0%
Communications	0	1,000	0	0	1,000	0%
Travel	0	3,500	0	0	3,500	0%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	0	500	0	0	500	0%
TOTAL OPERATIONS	0	5,200	0	0	5,200	0%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$0	\$52,375	\$0	\$46,686	\$5,689	89%
TOTALS	\$0	\$52,375	\$0	\$46,686	\$5,689	89%
FUNDING:						
LSTA	\$0	\$52,375	0	46,686	5,689	89%
TOTALS	0	52,375	0	46,686	5,689	89%

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 07 GRANT AWARD**

LSTA - NETWORKING CONSULTANTS - GREAT FALLS  
GRANT RUNS - 10/01/06 - 09/30/08

FISCAL YEAR: 08  
REPORT PERIOD: 07/01/2007 - 09/30/2007  
YEAR EXPENDED: 0%  
PAYROLL EXPENDED: 00%

	Budgeted	Revised Budget	Expended to Date	Projected Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	0	43,470	0	42,821	649	99%
<b>OPERATIONS:</b>						
Contracted Services	0	100	0	0	100	0%
Supplies and Materials	0	100	0	0	100	0%
Communications	0	1,000	0	0	1,000	0%
Travel	0	3,500	0	0	3,500	0%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	0	500	0	0	500	0%
TOTAL OPERATIONS	0	5,200	0	0	5,200	0%
<b>EQUIPMENT:</b>						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$0	\$48,670	\$0	\$42,821	\$5,849	88%
TOTALS	\$0	\$48,670	\$0	\$42,821	\$5,849	88%
<b>FUNDING:</b>						
LSTA:	\$0	\$48,670	0	42,821	5,849	88%
TOTALS	0	48,670	0	42,821	5,849	88%

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 07 GRANT AWARD**

LSTA - TRAINER POSITION  
GRANT RUNS - 10/01/06 - 09/30/08

FISCAL YEAR: 08  
REPORT PERIOD: 7/1- 09/30/07  
YEAR EXPENDED: 0%  
PAYROLL EXPENDED: 00%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	0	29,812	0	29,567	245	99%
<b>OPERATIONS:</b>						
Contracted Services	0	300	0	0	300	0%
Supplies and Materials	0	650	0	0	650	0%
Communications	0	550	0	0	550	0%
Travel	0	4,000	0	0	4,000	0%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	0	250	0	0	250	0%
TOTAL OPERATIONS	0	5,750	0	0	5,750	0%
<b>EQUIPMENT:</b>						
Equipment					0	0%
Automation					0	0%
TOTAL EQUIPMENT	0		0	0	0	0%
<b>SUB-TOTALS</b>	<b>\$0</b>	<b>\$35,562</b>	<b>\$0</b>	<b>\$29,567</b>	<b>\$5,995</b>	<b>83%</b>
<b>TOTALS</b>	<b>\$0</b>	<b>\$35,562</b>	<b>\$0</b>	<b>\$29,567</b>	<b>\$5,995</b>	<b>83%</b>
<b>FUNDING:</b>						
LSTA:	0	35,562	0	29,567	5,995	83%
<b>TOTALS</b>	<b>0</b>	<b>35,562</b>	<b>0</b>	<b>29,567</b>	<b>5,995</b>	<b>83%</b>

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 07 GRANT AWARD**

LSTA - Statewide Collaborative Services  
GRANT RUNS - 10/01/06 - 09/30/08

FISCAL YEAR: 08  
REPORT PERIOD: 07/01/07 - 09/30/07  
YEAR EXPENDED: 0%  
PAYROLL EXPENDED: 00%

	Budgeted	Revised Budget	Expended to Date	Projected Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	0	54,175	0	53,351	824	98%
<b>OPERATIONS:</b>						
Contracted Services	0	47,189	0	0	47,189	0%
Supplies and Materials	0	250	0	0	250	0%
Communications	0	1,300	0	0	1,300	0%
Travel	0	500	0	0	500	0%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	0	150	0	0	150	0%
TOTAL OPERATIONS	0	49,389	0	0	49,389	0%
<b>EQUIPMENT:</b>						
Equipment					0	
Automation						
TOTAL EQUIPMENT	0	0	0	0	0	
SUB-TOTALS	\$0	\$103,564	\$0	\$53,351	\$50,213	52%
TOTALS	\$0	\$103,564	\$0	\$53,351	\$50,213	52%
<b>FUNDING:</b>						
LSTA:	\$0	\$103,564	\$0	\$53,351	\$50,213	52%
TOTALS	\$0	\$103,564	\$0	\$53,351	\$50,213	52%

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 07 GRANT AWARD**

LSTA - WHATS YOUR STORY PROGRAMMING  
GRANT RUNS - 10/01/06 - 09/30/08

FISCAL YEAR: 08  
REPORT PERIOD: 7/1- 09/30/07  
YEAR EXPENDED: 0%  
PAYROLL EXPENDED: 00%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	0	12,440	0	12,302	138	99%
OPERATIONS:						
Contracted Services	0	4,000	0	0	4,000	0%
Supplies and Materials	0	2,500	0	0	2,500	0%
Communications	0	4,000	0	0	4,000	0%
Travel	0	0	0	0	0	0%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	0	0	0	0	0	0%
TOTAL OPERATIONS	0	10,500	0	0	10,500	0%
EQUIPMENT:						
Equipment					0	0%
Automation					0	0%
TOTAL EQUIPMENT	0		0	0	0	0%
SUB-TOTALS	\$0	\$22,940	\$0	\$12,302	\$10,638	54%
TOTALS	\$0	\$22,940	\$0	\$12,302	\$10,638	54%
FUNDING:						
LSTA:	0	22,940	0	12,302	10,638	54%
TOTALS	0	22,940	0	12,302	10,638	54%