

State Librarian's Report

January 20, 2006 to March 22, 2006

Agency Goals

MSL Goal 2: Users have reliable and easy access to MSL's electronic services.

Wrote letter to Janet Kelly, Director of Department of Administration and met with Dick Clark, Chief Information Officer for the State regarding State Library and ITSD relationship, working forward together issues.

Attended Legislative Finance Committee meeting regarding State's information technology plan and met with Dick Clark regarding State Library's compliance issue.

Visited via phone with Representative Jon Sesso regarding State Library and ITSD relationship. We invited Jon to come get an updated "tour" of the State Library.

MSL Goal 3: MSL employees are fully committed to fulfilling the agency's mission.

Provided orientation for new employees, one on one as well as the group presentation introduction.

Continued to work with staff on strategic long range plan.

MSL Goal 4: All of MSL essential services are funded through state funds.

Worked with staff on executive planning process (EPP) issues.

Encouraged discussion of EPP issues at Broad Valleys Federation and Sagebrush Federation meetings.

MSL Goal 5: MSL provides clearinghouse for all geo-spatial data.

Helped Jim Hill and managers draft the new State Library Information Technology strategic plan.

Library Development Department

LDD Goal 1: To improve library services to citizens by establishing an adequate and stable taxing district.

Helped Bob Cooper present workshop on library districts for Broad Valleys Federation membership.

LDD Goal 2: To ensure that all Montana citizens have access to quality library services.

Met with Director of Library Development to follow up on issues, answer questions, and/or provide guidance.

Consulted on funding issues for local libraries, public library standards, federation planning, long range planning, local library board bylaws, public library director evaluations and selection procedures, and other public library issues with local trustees and public library directors.

Reviewed and approved 7 collection management policies.

Wrote letter to local library board regarding non compliance with public library standards.

Provided Montana Library law workshop for the Broad Valleys Federation membership.

Provided state library updates and encouraged discussion on new strategic plan at Broad Valleys and Sagebrush Federation meetings

Prepared for and attended the Bibliographic Center for Research (BCR) board meeting in Denver CO.

Responded daily for three weeks to letters, emails, and phone calls regarding our canceled program on the US Patriot act.

Montana State Digital Library - Library and Information Services Department (LISD)

LISD Goal 1: State employees have the information that they need to make good public policy recommendations and decisions.

Welcomed new state employees to the State Library for an orientation session.

LISD Goal 3: Montana citizens have easy access to a comprehensive collection of state publications.

Signed state publication's center management memo which was revised by Jim Kammerer to help reflect the need for electronic state publications as well as print publications.

LISD Goal 4: Users have easy and comprehensive access to information through the library.

Provide feedback to Tori Orr as she drafted statement of services provided to prisoners in the State's prison system.

Montana State Digital Library - Natural Resource Information System (NRIS)

Goal 1: To fulfill its mandate to be the source for natural resource information in Montana, NRIS must acquire, integrate, maintain, and document natural resource data and information needed for understanding, managing and utilizing Montana's natural resources, and environment.

Reviewed draft contract with University of Montana regarding providing Montana's Natural Heritage program services for the State Library.

Met with Sue Crispin, update on the Partners' meeting.

Goal 3: In order to fulfill its mandate as described under Issues 1 and 2, NRIS must secure adequate and stable funding.

Attended as needed Legislative subcommittee on Resource Indemnity Trust (RIT) funds and other legislative financial issues.

Montana Talking Books Library

TBL Goal 1: To ensure that all eligible clients know about the availability of services from MTBL and to make enrollment and use of the service easy for users.

Met with Christie Briggs and Talking Book Library (TBL) staff as appropriate to follow up on issues, answer questions, and/or provide guidance.

TBL Goal 4: Increase productivity and satisfaction of staff members and volunteers.

Follow up as appropriate and necessary with staff and volunteers as they deal with a number of vacancies in the volunteer core due to illness.