

Library Development Department

December 1, 2005– January 30, 2006

LDD Goal 1: Montana public librarians and trustees have easy access to the training that they need to provide quality library services to their communities.

Visited the Red Lodge Carnegie Library.

Consulted on twenty-five different topics (Gates grants, legal matters, scholarship awards, personnel, trustee and issues, e-rate, automation, policies, federation business, etc.) with staff and trustees from forty libraries statewide.

Conducted a successful recruitment process resulting in the addition to the Montana State Library (MSL) staff of Maggie Meredith as the new Statewide Technology Librarian who fills the position formerly held by Tracy Cook. Maggie joined the staff on January 23.

Interviews are currently in progress to fill the Administrative and Training Support Associate and the Traveling Trainer positions.

Continued monitoring 2004 and 2005 scholarship awards available through the Professional Education and Employment for Librarians (PEEL) project. Assisted with the PEEL Advisory Committee with screening of PEEL stipend applications. Worked on the PEEL II recruitment campaign and distributed information about PEEL II scholarships for library school. Attended Outcomes Based Evaluation (OBE) workshop in Washington, D.C. to design evaluation plan for PEEL II.

Worked with Montana Office of Public Instruction and Washington State Library staff to prepare application materials for an Institute of Museum and Library Services (IMLS) National Leadership Grant to provide training for Montana school librarians.

Participated in the initial planning meeting to design the MSL exhibit booth at the 2006 MLA Annual Conference.

Performed inventory and software image rebuilds on the MSL laptop lab computers.

Completed MSL's Library Services and Technology Act (LSTA) State Program Report for the 2004 LSTA grant award.

Attended the December 2005 Commission meeting.

Attended the annual Federal-State Cooperative System (FSCS) meeting in Washington, D.C. concerning collection and use of public library statistics.

Participated in the December 2005 meeting of the Federation Coordinators.

Attended the Administrative Rules hearing on the revised Public Library Standards.

Participated in the January 2006 meeting of the Networking Task Force.

For Montana Library Certification Program approved 9 training events for continuing education credit, certified 4 individuals, and issued 5 Office of Public Instruction renewal certificates. Letters of expiration were sent to 5 enrollees and renewal notices were sent to 19 certification participants.

Continued work to compile the 2005 Collection Management Honor Roll.

Continued work with Western Council of State Libraries on establishing a regional certification program for librarians.

LDD Goal 2: To improve library services to citizens by establishing an adequate and stable taxing district.

LDD Goal 3: To ensure that all Montana citizens have access to quality library services.

Assisted in the development of the initial draft of the new MSL long-range plan.

LDD Goal 4: Montana citizens will understand, value, and use the services of Montana's libraries.

LDD Goal 5: Montana citizens have easy and complete access to the information that they need at their libraries.

Met with a Thomson Gale representative to formulate future training plans for the statewide InfoTrac databases.

Continued contact with OCLC trainer assigned to Montana to develop OCLC training schedule for 2006.

LDD Goal 6: Citizens and students have easy access to and use multiple electronic information resources through their libraries.

Assisted public libraries with completion of online computer inventory to ensure eligibility for the Gates Foundation's Public Access Computer Hardware Upgrade Grant program.

Began initial planning for Montana's participation in the Gates Foundation's Rural Libraries Sustainability Grant program.

LDD Goal 7: Montana citizens can easily access the holdings of all Montana and OCLC libraries and online electronic resources through their libraries.

Answered questions about E-rate and assisted libraries with getting the required forms submitted.