

**State Librarian's Report
July 28, 2005 to September 23, 2005**

Agency Goals

MSL Goal 1: MSL employees have pleasant, efficient, and sufficient office and work areas.

Continue to work daily with Management staff, General Services staff regarding remodel issues such as additional sidelight, new carpeting and painting for north side office area, phone and data hook ups, etc.

Continue to work with agency attorney as well as Dept of Administration on personnel and agency security issues.

Worked with General Services regarding the insurance companies report on property inspection and whether or not we are properly insured. Digital Library staff researched some excellent materials on how to establish replacement value of Montana State Library physical collections.

MSL Goal 3: MSL employees are fully committed to fulfilling the agency's mission.

Provided limited but appropriate updates to the State Library staff via stand up or "virtual" stand up meetings.

Provided agency orientation for new employees.

Prepared for and participated in the August 2005 Commission meeting.

MSL Goal 4: All of MSL essential services are funded through state funds.

Attended a Chief Officer of State Library Agencies (COSLA) meeting in Salem, OR; agenda included but not limited to discussions on disaster recovery planning and situation with libraries in Mississippi, Louisiana, and Alabama, additional Gates Foundation funding for libraries, Library Services and Technology Act funding for libraries, state librarian retirements, and various committee update reports.

Participated in a Bibliographic Center for Research (BCR) board meeting in Denver on September 16, 2005.

Made an appointment to meet with Sheila Sterns, Commissioner of Higher Education regarding a number of issues important to both of our agencies and clients. Meeting is scheduled for Monday, September 26, 2005.

MSL Goal 5: MSL provides clearinghouse for all geo-spatial data.

Participated in discussions regarding Heritage Programs administrative home.

Montana Talking Books Library

TBL Goal 4: Increase productivity and satisfaction of staff members and volunteers.

Met with Christie and MTBL staff as appropriate to follow up on issues, answer questions, and/or provide guidance.

Library Development Department/Montana Library Network

LDD Goal 1: To improve library services to citizens by establishing an adequate and stable taxing district.

Met with Director of Library Development to follow up on issues, answer questions, and/or provide guidance.

Consulted on interlibrary loan reimbursement issues, federation annual reports, state aid, local library board bylaws, public library director evaluations and selection procedures, and other public library issues with local trustees and public library directors.

Reviewed Library District Handbook for final edits before sending to printer.

LDD Goal 2: To ensure that all Montana citizens have access to quality library services.

Continued to work with Library Development staff on the stipend promotion for the Public Education and Employment for Librarians (PEEL) grant, as well preparation work for the launch of the PEEL II grant project.

Worked with Western Council of State Libraries continuing education certification project coordinator, Karen Strege, towards the final certification program with regional standardization and coordination.

Provided welcoming, general state library briefing, as well as traveled to Montana Libraries for one day with the Library services technology act (LSTA) state program officer when she visited the state for four days.

Interviewed with Albert Kirchoff, Communications Coordinator for OCLC regarding Montana's use of the group services program from OCLC.

Working with Administrative assistant to move the new public library standards through the administrative rules process.

Worked with Gates Foundation and Library Development Staff in preparation for applying for another approximately \$250,000 grant for public access computers hardware upgrade program.

Also working with Webjunction and Gates Foundation regarding a sustainability grant and Spanish speaking public access grant.

LDD Goal 3: Montana citizens will understand, value, and use the services of Montana's libraries.

Participated in the Montana Library Association Board meeting at the Camp on the Boulder, August 1-3rd.

Participated with the Governor in an event at the Lewis and Clark public library in recognition of September being National Library Card sign up month.

Worked with Sara Groves and the statewide marketing committee in preparation for the launching of the new statewide marketing program. Tell you story @ the library will be launched on October 4, 2005 and will target seniors this first year.

LDD Goal 7: Montana citizens, local and state government officials, legislators, library staff members, and trustees will have accurate and current information about the condition of Montana's public libraries buildings by the beginning of 2004. They will use this information to determine state and local solutions to problems identified.

Attended and provided State Library update at the South Central Federation Meeting in Billings on September 24th.

Met with Judy Hart, the new Library Director at the Lewis and Clark Public Library.

Montana State Digital Library - Library and Information Services Department (LISD)

LISD Goal 2: The staff of Montana libraries know about and have access to the professional literature that they need. They obtain assistance from the MSL reference staff for patron questions they are unable to answer via their own resources, Internet resources, and listservs.

Attended BLOG training. A Blog is short for "Web logs", Blogs are online journals meant for public consumption.

LISD Goal 3: Montana citizens have easy access to a comprehensive collection of state publications.

Met with Judy Meadows regarding reactivating the permanent public access committee to revisit the suggested legislation. Additional contacts made with Department of Administration, Office of Public Instruction, and Commissioner of Higher Education regarding committee appointments.

Montana State Digital Library - Natural Resource Information System (NRIS)

Goal 1: To fulfill its mandate to be the source for natural resource information in Montana, NRIS must acquire, integrate, maintain, and document natural resource data and information needed for understanding, managing and utilizing Montana's natural resources, and environment.

Met with Natural Resources Information System's advisory Council on August 18, 2005.

Worked with Jim Hill in preparation for the first meeting of Montana Land Information Act Council. Jim is the State Library's representative on that council.