

## **Library Development Department**

April 19 to May 26, 2004

### **Agency Goal #1: MSL employees have pleasant, efficient, and sufficient office and work areas.**

Worked with agency space remodel committee to gather information about collection sizes, and office needs for potential reorganization/remodeling of space.

### **LDD Goal 1: Montana public librarians and trustees have easy access to the training that they need to provide quality library services to their communities.**

Attended MLA in Bozeman, presentations were made on library laws and money, CIPA, marketing and others.

Conducted weeding workshop in Drummond.

Conducted trustee-training workshop in Valier.

Attended Golden Plains Federation meeting in Bozeman and Pathfinder Federation Meeting in Belt.

Attended Big Sky Libraries Association Meeting.

Finalize arrangements and plans for the Summer Institute in Bozeman, June 7-11, 2004

Attended long-range planning meeting in Helena.

Began planning for trustee workshop in the fall.

Attended April Commission meeting in Bozeman.

Arranged visits by Ed Gron for InfoTrac training in Great Falls.

Arranged InfoTrac training in West Glacier, Pablo, and Missoula.

Attended Havre-Hill County Open House.

Worked with PEEL Scholarship review Committee towards making scholarship award recommendations to the Commission. Reviewed 28 applications, currently still in consideration with eight applications.

Consulting on over forty-eight different topics with over sixty libraries from all across the state.

Made onsite visits to over seventeen libraries from all across the state.

### **LDD Goal 2: To improve library services to citizens by establishing an adequate and stable taxing district.**

Consulted with Stevensville and Polson regarding their library district efforts.

**LDD Goal 3: To ensure that all Montana citizens have access to quality library services.**

Worked with the State Librarian, Library Community, and Commission to establish Governor's budget executive planning process priorities for the State Library's fiscal years 2006 and 2007 budget.

Worked with the State Librarian, Library Community, and Commission to establish legislative placeholders for the 2005 legislative session.

**LDD Goal 4: Montana citizens will understand, value, and use the services of Montana's libraries.**

Distributed 6,000 plus Infotrac database brochures to librarians all over the state.

Assisted with statewide distribution of Arts Council CD's and books to libraries.

**LDD Goal 5: Montana citizens have easy and complete access to the information they need at their libraries.**

Conducted an OCLC WebILL training at Plentywood

Worked with OCLC to add a price field to local information (852) in CatExpress

**LDD GOAL 6: Citizens and students have easy access to and use multiple electronic information resources through their libraries.**

Gave InfoTrac demos at Belt Public Library Open House

Arranged InfoTrac training in West Glacier, Pablo, and Missoula

Arranged InfoTrac training at Professional Development Day in Shepherd

Assisted with Gates Staying Connected Grant development and review.

**LDD Goal 7: Montana citizens can easily access the holdings of all Montana and OCLC libraries and online electronic resources through their libraries.**

Worked with Montana Shared Catalog application screening committee and Networking Task Force to make a recommendation for funding to the Montana State Library Commission.

Worked with ITSD, seeking appropriate bureaucratic approval to proceed with the MSC server move to the Montana State Library.

Attended MSC Spring Meeting.

Assisted with MSC Financial Assistance Program Grant development and review.

**LDD Goal 8: Montana citizens and students will have dependable access to electronic information services at their libraries by the end of 2007.**

Assisted with Gates Staying Connected Grant development and review.

Reviewed Technology Plans for Philipsburg, Plains, and Twin Bridges.