

**Montana State Library Commission**  
**Friday, February 20, 2004**  
**Montana State Library, Helena Mt**

The Commission is holding a retreat on Thursday, February 19 from 1:00 to 5:00 at the Great Northern Hotel in Helena, 835 Great Northern Blvd., to discuss marketing strategies, the background of the Library Services and Technology Act, and the evaluation of the Library and Information Services Department.

**AGENDA**

- 08:30            Call to Order  
                  Introductions  
                  Open Time for Persons to Address the Commission  
                  Approval of Minutes – **Tab B**
- 08:40            State Librarian's Report – **Tab C**
- 09:00            Digital Library Updates – Hill  
                  Library Information & Services Dept. Evaluation
- 09:30            LDD and TBL Updates - Staffeldt  
                  Scholarship & Recruitment Grants – Jackson  
                  Gates Foundation Grant – Jackson  
                  Montana Library Network & Shared Catalog Update -Newell
- 10:10            LSTA Budget FY 04 – Strege – **Tab D - Action**
- 11:00            FY04 Second Quarter Financial Report – Strege - **Tab E – Action**
- 11:15            Federation Report & Proposed Rule Changes – Staffeldt – **Tab F -Action**
- Noon            Lunch
- 1:00            Commission Goals and Objectives – Randall
- 1:15            Action Items  
                  FY04 LSTA Budget – **Tab D**  
                  FY04 Second Quarter Financial Report – **Tab E**  
                  Federation Administrative Rule Change - **Tab F**
- 1:45            Library Literature Sampler – **Tab G**
- 2:00            Other Business & Announcements  
                  Adjournment