

To: Montana State Library Commission

From: Karen Strege

Re: New Strategic Plan

Date: September 19, 2001

The planning process timeline is below. Please let me know if you have any questions about the process.

I would like to propose that the Commission spend four hours, before or after the December meeting, in a planning meeting that is similar in structure to the staff and federation meetings. This structure would consist of exercises that identify and prioritize MSL's stakeholders; identify external threats and opportunities and internal strengths and weaknesses; and, prioritizes issues and strategies brought forth by staff and our users and partners.

### **Planning process timeline – MSL**

#### **August**

- ❖ Identify LDD/MLN strategic issues at LDD/MLN meeting

#### **September**

- ❖ Identify MLN strategic issues at Networking Task Force meeting
- ❖ Identify strategic issues at NRIS staff meeting
- ❖ Prioritize and add to LDD/MLN's issues at Golden Plains and South Central/Sagebrush Federation meetings

#### **September – October**

- ❖ Identify MLN strategic issues at Networking Task Force meeting
- ❖ Identify strategic issues at LISD & TBL staff meetings
- ❖ Prioritize and add to LDD/MLN's issues at the Tamarack, Broad Valleys, and Pathfinder Federation meetings

### **Mid October – November**

- ❖ Review meeting notes
- ❖ Write implementation plan, using information from IMLS meeting

### **December – January – February**

- ❖ Commission meets in planning meeting to review and modify draft plan
- ❖ Draft available for comment from community
- ❖ Commission approval in February